

SURAJ INDUSTRIES LTD

Regd. Office: Plot No. 2, Phase III, Sansarpur Terrace, Himachal Pradesh- 173212
Corporate Office: F-32/3, First Floor, Okhla Industrial Area, Phase-II, New Delhi-110020
Email id- secretarial@surajindustries.org; **Website-** www.surajindustries.org
CIN: L26943HP1992PLC016791

NOTICE OF 24TH ANNUAL GENERAL MEETING, REMOTE E-VOTING INFORMATION AND BOOK CLOSURE

Notice is hereby given that the 24th Annual General Meeting of the of the members of **M/s SURAJ INDUSTRIES LTD** will be held on Wednesday, September 28, 2016 at 3.30 p.m. at Plot No. 2, Phase III, Sansarpur Terrace, Distt. Kangra, Himachal Pradesh-173212 for the purpose of transacting the business mentioned in the Notice separately posted to all the members on September 5, 2016 along with Annual Report for the Financial Year ended March 31, 2016. The same are also available on the website of the company at www.surajindustries.org as well as on CDSL's website www.evoting.cdsl.com

In compliance with Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Third Amendment Rules, 2015 and **Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015** members are provided with the facility to cast their vote on all resolutions set forth in the Notice of the AGM using electronic voting system from a place other than the venue of the AGM ('remote e-voting') provided by Central Depository Services Limited (CDSL).

The e-voting period will commence at 10.00 a.m. on Saturday, **September 24, 2016** upto 5.00 p.m. on Tuesday, **September 27, 2016**. During this period, Members may cast their vote electronically. E-voting by electronic mode shall not be allowed beyond 5:00 p.m. on September 27, 2016. The e-voting module shall be disabled by CDSL thereafter.

The voting rights of Members shall be in proportion to the equity shares held by them in the paid up equity share capital of the Company as on **September 21, 2016** ('cut-off date'). Any person, who is a member of the Company as on cut-off date is eligible to cast vote on all the resolutions set forth in the Notice of AGM using remote e-voting or voting at the AGM.

The facility for voting, either through electronic voting system or polling paper shall also be made available at the AGM and members who have not already cast their vote by remote e-voting shall be able to exercise their right at the AGM. The Members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.

A person who has acquired shares and becomes a members of the Company after the dispatch of notice of the AGM and holding shares as of the cutoff date, may obtain the login ID and password by sending a request to helpdesk.evoting@cdslindia.com . However, if the person is already registered with CDSL for remote e-voting then the existing user ID and password can be used for casting vote.

For details relating to e-voting, ballot and poll, please refer to the Notice of the AGM. In case of any query relating to voting by electronics means, please refer to the Frequently Asked Questions (FAQ's) and e-voting user manual for shareholders available at the Download section of www.evoting.cdsl.com or contact CDSL at the following Toll free No. 1800-200-5533, In case of any grievances connected with the facility for voting by electronics means, please contact Mr. Rakesh Dalvi, Deputy Manager, CDSL, 16th Floor, Phiroze Jeejeebhoy Towers, Dalal Street, Fort, Mumbai – 400001, For process and manner and for voting by Electronic means please refer notice of AGM.

Persons entitled to attend and vote at the meeting, may vote in person or by proxy / through authorized representative, provided that all proxies in the prescribed form/ authorisation duly signed by the person entitled to attend and vote at the meeting are deposited at the registered office of the Company, not later than 48 hours before meeting.

The Results declared along with Scrutinizer's Report shall be placed on the Company's website. The results will also be simultaneously communicated to the Stock Exchange.

By order of the Board of Directors
Suraj Industries Ltd
Sd/-
Syed Azizur Rahman
(Whole Time Director)

Place: Delhi
Dated: 05.09.2016